

# Important Notice

## DWS Traffic Flow Committee Plan Starting Friday March 1, 2019

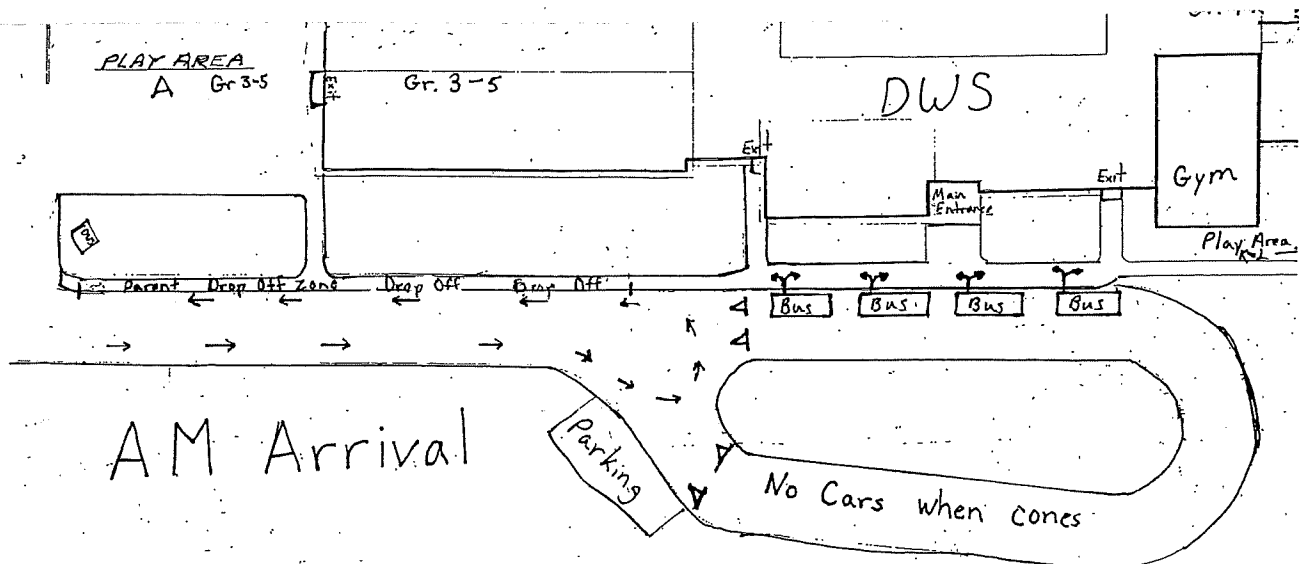
I appreciate your time reviewing this plan. The Morning and Afternoon Plans are different. It is important that everyone completely understands both the "Morning Arrival Plan" and the "Afternoon Dismissal Plan" for the safety and well being of all students, drivers, and staff.

Our Resource Officer will be at school to help with the transition to this new traffic plan.

**Don't hesitate to contact the school for clarification.**

### AM Arrival Plan (See Diagram below):

- Parent/Guardian Drop-off: Enter school driveway and make a U Turn just before the driveway circle (before the cones).
- Drive car along the sidewalk to the farthest point possible and drop off children on sidewalk side of vehicle. (When possible driver should stay in vehicle when dropping off).
- Students go to designated playgrounds. DWS Staff will monitor student arrival. Grades K-2 students walk down sidewalk in front of school to the back field/Playground (B) or on rainy/snowy days enter the building through the main entrance. Grades 3-5 students go to Playground (A) or on rainy/snowy days enter the building through the main entrance.
- The circle will be closed off with cones and only buses will be entering the circle. After all buses have arrived and unloaded, then we will open the circle up for traffic flow. **Pre-K should not arrive until 9:00 AM.**
- If you need to go into the main office for business, there are three spots on the grass prior to entering the circle (Staff please leave these spots empty). If there is traffic backed up in driveway, school staff may direct cars to park in the circle opposite the building if parking spots are available.
- Busses will drop off around circle at main entrance.
- When all buses leave, the cones will be removed and traffic can resume for PK arrival and medical drop offs on curb side of vehicle. PK procedure will not change.
- Cars should not be parked and left unattended around the circle at any time.



**\* Turn OVER for Dismissal Plan \***

## PM Dismissal Plan (See Diagram below):

- Parent pick up is on Play Area (A) blacktop.
- No cars will be allowed in the circular part of the driveway during dismissal. Buses will pick up in circular part of driveway (Circle will be closed off with cones allowing only busses to enter circle).
- Parents should circle through the Play Area (A) blacktop (Dash Line) and children will be brought out when their ride is parked along the building (Solid Line/Pick up Zone).
- On Thursdays and other high volume pick up days 25-30 cars for parent pick up will not fit on the Play Area (A) blacktop. Cars that don't fit will go down the driveway to the cones and make a U-turn to move up along the sidewalk curb and enter the pick up area (Play Area (A) blacktop) when possible (ARROWS on map).
- When a student has not arrived for parent pick-up or we have to get a student off the bus. Cars in this situation will be able to park in the center of the blacktop and be loaded from there and continue with the flow of cars when directed.
- Students departing building through separate doors when buses are parked in the circle: K-2 use door by gym and 3-5 use door behind library (We will review this with students at lunch). Staff Supervision at doorways and boarding busses. Staff that are normally assigned outside dismissal will be monitoring exits and bus boarding.
- Afterschool Enrichment Dismissal will be the same as the past.

Thank you for the work of the Traffic Flow Committee Members; Mrs. Bergamesca, Mr. DeRosa, Mrs. Jackson, Mr. Patota, Mr. Sylvestre, Officer Martin and Officer Cleary that helped to develop this plan.

**Don't hesitate to contact the school for clarification (781) 834-5045 or email:**

**dsylvestre@mpsd.org.**

