

**The Marshfield Public Schools  
School Lunch Program  
Media Release 2020-2021**

The Marshfield Public Schools is announcing its policy for providing free and reduced-price meals for children served under the National School Lunch Program. The Marshfield Public Schools offers healthy meals every school day. To apply for free or reduced-price meals, households will fill out an application and return it to the school. Application forms will be distributed to all households with a letter informing households of the availability of free and reduced-price meals for their children and what is required to complete on the application. Applications are also available in the Food Service Office and on the Marshfield Public School's website ([www.mpsd.org](http://www.mpsd.org)) under "school nutrition". The information households provide on the application will only be used for the purpose of determining eligibility information as indicated on the application and instructions. The household size and income criteria will be used to determine eligibility for free and reduced-price benefits. Children from households whose income is at or below the guidelines are eligible for free or reduced-price meals. If your income is less than or equal to the following guidelines, you are eligible for free or reduced-price meals. These Guidelines are effective July 1, 2020 through June 30, 2021.

***INCOME ELIGIBILITY GUIDELINES***  
**(Effective July 1, 2020 – June 30, 2021)**

HOUSEHOLD SIZE	Free Meals (130%)					Reduced Price Meals (185%)				
	YEAR	MONTH	Twice per Month	Every Two Weeks	WEEK	YEAR	MONTH	Twice per Month	Every Two Weeks	WEEK
1	\$16,588	\$1,383	\$692	\$638	\$319	\$23,606	\$1,968	\$984	\$908	\$454
2	22,412	1,868	934	862	431	31,894	2,658	1,329	1,227	614
3	28,236	2,353	1,177	1,086	543	40,182	3,349	1,675	1,546	773
4	34,060	2,839	1,420	1,310	655	48,470	4,040	2,020	1,865	933
5	39,884	3,324	1,662	1,534	767	56,758	4,730	2,365	2,183	1,092
6	45,708	3,809	1,905	1,758	879	65,046	5,421	2,711	2,502	1,251
7	51,532	4,295	2,148	1,982	991	73,334	6,112	3,056	2,821	1,411
8	57,356	4,780	2,390	2,206	1,103	81,622	6,802	3,401	3,140	1,570
Each additional family member, add	+5,824	+486	+243	+224	+112	+8,288	+691	+346	+319	+160

If a household member becomes unemployed or if the household size increases, the household should contact the Food Service Office at 781-319-3812 or [ntellier@mpsd.org](mailto:ntellier@mpsd.org). Such changes may make the child(ren) eligible for benefits if the household's income falls at or below the levels.

Your children may qualify for free meal benefits if the household receives benefits and/or if your child meets a categorical requirement:

- The Supplemental Nutrition Assistance Program (SNAP)
- The Temporary Assistance for Needy Families (TANF): or

- The Food Distribution Program on Indian Reservation (FDPIR)
- Homeless, migrant or runaway as defined by law; or
- Foster children that are the legal responsibility of a welfare agency or court regardless of the income of the household with whom they reside.

In August of 2020, the Marshfield Public Schools will be sending written notification to households with children directly certified/approved through the Department of Health and Human Services Virtual Gateway. If your household receives a letter stating that your child(ren) is/are approved for free lunch, YOU DO NOT NEED TO FILL OUT AN APPLICATION. However, please notify the Food Service Office if there are other children in the household not listed on the letter. The Food Service Office telephone number is 781-319- 3812. If households/children receive benefits under Assistance Programs or other source programs, and are not notified of their free meal benefits, the parent/guardian should fill out a Free and Reduced application.

If you do not agree with the decision on your application, you may wish to discuss it with the Food Service Department at 781-319-3812. If you wish to review the decision further, you have the right to a fair hearing. This can be done by calling or writing: Mr. Thomas Miller, Director of Business and Finance, 76 South River Street, Marshfield, MA 02050, 781-319-3500.

The Richard B. Russell National School Lunch Act requires the information requested in order to verify your children's eligibility for free or reduced price meals. If you do not provide the information or provide incomplete information, your children may no longer receive free or reduced price meals. Pursuant to Section of 7 of the Privacy Act, disclosure of your Social Security number is not required. We do not need and are not requesting any Social Security numbers that may appear on documents you submit. Non-Discrimination Statement: This explains what to do if you believe you have been treated unfairly. "In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA. Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotope, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339.

Additionally, program information may be made available in languages other than English. To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, SW Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov). This institution is an equal opportunity provider."