

Marshfield School Nutrition

Irene Ekstrom R.D. School Nutrition Director
Nancy Tellier, Administrative Assistant, ntellier@mpsd.org

PLEASE ALLOW 24-48 HOURS FOR PAYMENTS TO BE PROCESSED

IMPORTANT: SETTING UP YOUR ACCOUNT

To set up your myschoolbucks.com account you will need to put in your Child's BIRTH DATE to set them up (you do not need your child's ID number for this).

SET UP A LOW BALANCE NOTIFICATIONS: You can go into myschoolbucks.com and set this up. You will receive a low balance notification. This comes from [myschoolbucks](http://myschoolbucks.com) not the School Nutrition Department. So if you wish not to receive it you need to shut it off on myschoolbucks.com

Payment Options: You do not have to use the electronic payment system to pay in advance for your child's lunch. There are 3 ways to pay ahead and keep your account in the positive!

Pay by Check	Electronic Payment	Cash
Check made payable to: Town of Marshfield	Myschoolbucks.com	
Send a check into school with your child made out to the Town of Marshfield. It will be sent to the School Nutrition staff and entered into the POS system. Please put your child's First and Last Name IN THE MEMO area.	Note: You must REGISTER before you can pay online. www.myschoolbucks.com *note: \$2.49 convenience fee to pay online. It cost per transaction, not per child.	Your child can still pay with cash. The line just moves slower than having money on their account. Please if you send in a plastic bag, put the child's First and Last name on the bag and make sure it's tightly closed.

ALL TRANSACTIONS REQUIRE A STUDENT ID CARD (this is not a lunch card). ALL CHILDREN ARE GIVEN A STUDENT ID CARD THE 1st DAY OF SCHOOL.

ELEMENTARY CARDS STAY AT THE SCHOOL.

MIDDLE & HIGH SCHOOL STUDENTS CARRY THEIR CARDS ON THEM. AGAIN THE LINES MOVE MUCH QUICKER WHEN USED.

With this system you can make payments, check the balance, and view a history of what your child is eating for the past 30 days. You can also set up a "Low balance alert".

It is extremely important that you keep a balance in your child's account to avoid an interruption in service.

You can email ntellier@mpd.org (Preferred way) or call 781-319-3812 if you have any questions.

Thank you for your cooperation!