



November 5, 2018

Dear MPSD Staff,

The Marshfield Education Foundation (MEF) is excited for this year's round of the grant application cycle. We have been so pleased with the quality of the written grants in the recent years and look forward to the ideas that you will submit to us for the 2019-2020 school year.

The MEF's mission is to fund innovative projects not covered in the school budget. Our hope is to provide teachers and school staff the resources to put their best teaching practices into effect. We also believe in the well-being of the whole student and welcome projects from school staff who may not be classroom teachers. We encourage teachers and staff to discuss grant ideas at staff meetings during the application period and also encourage collaboration among schools. As always the MEF Grant team is available to answer questions and discuss any potential grants through email.

mefgrantcommittee@gmail.com

Timeline for submitting grants to the MEF this year:

- Grant applications will be available for submission as of October 31, 2018.
- Grant applications are due by midnight March 4, 2019. One electronic copy submitted to mefgrantcommittee@gmail.com and one paper copy via interoffice mail to the Superintendent's Office with all of the required signatures included on the cover sheet.
- The MEF Grant Committee and district leaders will review the applications together during the month of March.
- The MEF Grant Committee will notify all applicants of the results by April 30, 2019.
- Presentation to grant recipients will take place on May 6, 2019.

Please refer to the MEF website <http://www.marshfieldfoundation.org/site/grants/> for detailed notes and instructions when applying for the grants.

We wish you the best of luck with the grant process. Your participation keeps the process competitive and encourages best teaching practices across the town of Marshfield.

Thank you,

MEF Grant Team

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Elizabeth Burns
Jennifer Arnold
Kevin Cedrone
Heather Tucker