



Marshfield Public Schools

76 South River Street – Marshfield, MA 02050 ■ (781)834-5000 ■ FAX (781)834-5070

Dear Parent(s)/Guardian(s):

This letter is to inform you that the Department of Elementary and Secondary Education now requires all school districts to survey each student to identify English Language Learners and assess their level of English proficiency. Each student, even those who are English speaking, must have a completed survey in their student school record. **Please complete the survey and return it to your child's school as soon as possible.**

The Massachusetts Department of Elementary and Secondary Education regulation that requires school districts to survey each student is:

603 CMR 14.00: Education of English Learners Regulations

14.02: Identification and Assessment of Students

- (1) Each school district shall establish procedures, in accordance with Department of Elementary and Secondary Education guidelines, to identify those students who may be English learners and assess their level of English proficiency upon their enrollment in the school district.
- (2) The parent or guardian of any student enrolled in the school district may request that the school district assess the child's level of English proficiency.
- (3) The school district shall notify the parent or guardian and place in the student's school record the following information:
 - (a) The school district's determination as to whether the student is an English learner; and,
 - (b) The student's program placement.

Thank you for your time and continued support for a quality education for the students in the Marshfield Public School District.

Marshfield Public School District is an Equal Opportunity/Affirmative Action employer. Marshfield Public School District does not discriminate on the basis of race, gender, gender identity, color, religion, national origin, homelessness, disability, or age in programs, activities, or employment



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Home Language Survey Updated December 2013

Translated versions of this document can also be found online at <http://www.doe.mass.edu/ell/hlsurvey/>.

Massachusetts Department of Elementary and Secondary Education regulations require that *all* schools determine the language(s) spoken in each student's home in order to identify their specific language needs. This information is essential in order for schools to provide meaningful instruction for all students. If a language other than English is spoken in the home, the District is required to do further assessment of your child. Please help us meet this important requirement by answering the following questions. Thank you for your assistance.

Student Information	
First Name _____	Middle Name _____
Last Name _____	Gender F <input type="checkbox"/> M <input type="checkbox"/>
Country of Birth _____	Date of Birth (mm/dd/yyyy) _____
Date first enrolled in ANY U.S. school (mm/dd/yyyy) _____	
School Information	
Start Date in New School (mm/dd/yyyy) _____ / ____ / 20____	Name of Former School and Town _____
Current Grade _____	
Questions for Parents/Guardians	
What is the native language(s) of each parent/guardian? (circle one) _____ (mother / father / guardian)	Which language(s) are spoken with your child? (include relatives -grandparents, uncles, aunts, etc. - and caregivers) _____ seldom / sometimes / often / always
_____ (mother / father / guardian)	_____ seldom / sometimes / often / always
What language did your child first understand and speak?	Which language do you use most with your child?
Which other languages does your child know? (circle all that apply) _____ speak / read / write	Which languages does your child use? (circle one) _____ seldom / sometimes / often / always
_____ speak / read / write	_____ seldom / sometimes / often / always
Will you require written information from school in your native language? Y <input type="checkbox"/> N <input type="checkbox"/>	Will you require an interpreter/translator at Parent-Teacher meetings? Y <input type="checkbox"/> N <input type="checkbox"/>
Parent/Guardian Signature: _____	Today's Date: _____ / ____ / 20____ (mm/dd/yyyy)
X	

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